

Unbound Visual Arts

Mission - *UVA is a local non-profit organization that enriches the community with educational and inspiring exhibitions and programs.*

UVA Council of Advisors Overview:

Approved: January 30, 2019

Advisors are responsible for supporting the board of directors in achieving organizational goals. An advisor member advocates for the organization, enhances the organization's public standing and visibility, and contributes to sustaining the organization long-term. Council members participate on committees and actively help plan and carry out events, exhibitions, and other projects.

UVA Council responsibilities include the following:

Organizational Identity

- A Council member will offer guidance and recommendations on an ad-hoc basis to the UVA Board on decisions pertaining to the strategic planning process, financial planning, organizational development, and publicity efforts to support the Board in reaching organizational goals and help to ensure funding needs are met.

Program Development and Participation

- Advise board members on program planning decisions and development to ensure efforts align with organization's mission and help direct the board in meeting organizational goals.
- Offer recommendations on program content, planning and development, and marketing strategies.
- Actively help plan and carry out UVA programs, including events, exhibitions, and other projects.

Ensure Resources

- Contribute one's membership fee annually to maintain council member status.
- Offer guidance to board members on strategies and recommendations for increasing funding and reducing spending to maintain or enhance financial health of organization.
- Actively help with one or more UVA resource development/fundraising efforts throughout the year.

Review Council Operations

- Recommend potential Council members and regularly assess overall Council performance.

Adherence to Ethical Standards

- Support board members in adhering to legal standards.
- Council members will adhere to UVA's conflict of interest policy.

In order to uphold these responsibilities, Advisors are asked to do the following:

- Maintain active membership in UVA at the Sustaining Level (\$100) if possible, but at minimum at the Regular Member (\$40) level.
- Attend Board meetings regularly to advise Board members in addressing governance issues, help build consensus in making executive decisions related to achieving UVA's goals, securing funding, and marketing efforts.
- Serve on at least one (1) sub-committee and undertake tasks as assigned pertaining to program/event planning, fundraising/development, strategic planning, and marketing initiatives. Committees to be established include Finance (creates an annual budget, proposes budget revisions to the Board, monitors implementation of approved budget, makes recommendations for management of organizational assets); Governance (responsible for board membership development, board evaluation, and the creation of any necessary organizational policies as appropriate), and Resource Development (identify, cultivate, and develop donors, members, and sources of revenue for the organization).
- Attend and actively participate and volunteer in at least one (1) UVA sponsored program/event per year. Volunteer efforts will be coordinated through ad-hoc committees created for these events.

Acknowledge and sign this agreement.

_____ (sign and date)